

KELLER HANDMADE
2017 Holiday Craft Market Application

Seeking all local art and craft vendors! Keller Handmade, previously known as the Lancaster Handmade Market, is looking for local Ohio vendors to showcase and sell handmade items for our upcoming Holiday Craft Market! The market will be held inside the Keller Market House from 10am-4pm, Saturday December 2, 2017.

Please send in application and all other attached forms, initialed and signed, to lancasterhandmademarket@gmail.com

Name: _____ Date: _____

Business Name: _____

Email: _____ Phone: _____

Address: _____

Vendor's License #: _____ Website: _____

Product Description:

How many spaces do you need? _____ *Each vendor is limited to two spaces.

Vendor Fee: \$40 per space

Each vendor is required to bring their own 6ft table. Each space is approx. 8ft wide with space behind to give vendors enough room for two chairs, belongings, and walking space. **Please let us know if you have an alternative display instead of a 6ft table.**

Please send photos of your work to lancasterhandmademarket@gmail.com to be juried. Please note, applications sent in do not guarantee acceptance into the market. Please do not send payment with application. If you are accepted, you will be notified via email with instructions of where to send payment.

Rules & Regulations

Vendor Contract: Applications by Vendors shall be made on the official application form only. Keller Handmade will promptly accept or reject each application received and will furnish additional information to each Vendor whose application has been approved.

Vendor Requirements: Vendor agrees to hold harmless Keller Handmade/Keller Market House from any and all claims, demands, suits, damages, liability, loss, expenses and attorney fees which may arise out of any action of failure to act of the applicant (Vendor) or any of its employees, representatives, or assignees including but not limited to, claims and hold Keller Handmade/Keller Market House harmless from all claims and liabilities. In addition, the applicant, agent, employee, or assignees shall not hold Keller Handmade/Keller Market House or Show Venue or Show Location Staff or City or Management accountable for or liable in case of fire, water, venue utility disruption, any accident or loss.

Participant(s) agrees to assume all risks and releases the Keller Handmade/Keller Market House, its staff, sponsors and volunteers from any and all liabilities from any and all claims for injuries, damage or loss, including, but not limited to, loss or damage of vendors' property in the care, custody, or control of the vendor. In addition, the Keller Handmade/Keller Market House team and staff are not responsible for any broken, lost, or stolen items as a result of leaving your booth unattended and/or overnight. The booth/vendor representative and/or team assumes complete responsibility and risk by leaving their property unattended.

****If you are not covered by a business insurance policy, it is strongly recommended that you purchase some sort of liability insurance to cover you, your wares and your equipment. ****

Vendor Responsibilities: All vendors are responsible for collecting all sales tax and reporting per state and city regulations. Any products with name brand logos must be authentic and licensed by company. Unlicensed, stolen or counterfeit products are considered illegal and are prohibited at all events. Vendors must obtain all required licenses and permits to participate in all events hosted by Keller Handmade/Keller Market House.

Crafters & Handmade Items: All Crafters and Business Owners with handmade or homemade items must meet all state regulations for participating in such vendor show. It is the responsibility of the vendor to meet said requirements. These requirements also include meeting compliancy and proper tagging for all products.

Cancellation: **There are no refunds or returns for any show.** If vendor fails to show for event, all fees are forfeited. Set up for all vendors should be completed no later than 10 minutes before events start time.

This form must be signed and returned to the event staff before entry to the Keller Handmade Holiday Craft Market. Failure to do so will result in forfeiture of space and fees. This agreement is not valid until approved by a representative of the Keller

Handmade. By signing below, you are indicating you have read, understood, and agree to all of the above content of this application and Rules & Regulations. By signing, you are agreeing that all information you have provided is accurate.

Print Name:

Business Name:

Full Address:

SIGNATURE OF PARTICIPANT OR PARENT OR GUARDIAN:

(must be signed by parent or guardian if youth is a minor under 18 years old)

DATE SIGNED: _____

New Updates and Information Regarding Current and Future Market with Keller Handmade

As of **October 28, 2017**, Keller Handmade, previously known as “Lancaster Handmade Market”, is owned by Keller Market House. This is a very exciting change, and is a change being made to help ensure a quality and successful experience for every vendor. Vendors will no longer need to go through the City for any special permissions. Keller Market House will oversee all applications and fees, along with the volunteer Keller Handmade market director.

Starting January 1, 2018, the following changes will be made:

- 1) Monthly/weekly summer open air markets on Broad St. & Main St. in Lancaster, OH will cease. These smaller markets will be replaced by larger vendor events taking place 3 times a year (For example, but not limited to: Spring Event, Summer Event or Art Walk, and Fall/Winter Event). Events will take place in Keller Market House facility unless otherwise specified.
Dates TBD.
- 2) All events will be \$60 per event, per vendor/business, per space. An application fee of \$5 will be issued to cover all processing and jury fees.
Each event is separately planned, and all vendors will need to submit a new application for each event.
- 3) All vendor applications will be juried. Acceptance in previous markets or events does not guarantee acceptance into future events. Each category will be capped to ensure a variety of vendors for our customers shopping experience.
- 4) All vendors must be covered by some form of liability insurance.
- 5) For any events held outdoors, vendors must have weights on their tents. *Something heavier than 5lbs is encouraged.*

Please sign and turn in with application form. By signing, you are agreeing you have read and understand all of the information regarding 2018 changes to the Keller Handmade.

Vendor Signature: _____ Date: _____